

# Bishops Grove Financial Statements

11.30.2024



*A. Otto Consulting & Management*



P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

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BISHOP'S GROVE CONDOMINIUM  
ASSOCIATION, INC.  
OPERATING  
PO BOX 573  
PEWAUKEE WI 53072-0573

## Business Statement

Account Number:  
1 993 8747 9777  
Statement Period:  
Nov 1, 2024  
through  
Nov 30, 2024



Page 1 of 2



To Contact U.S. Bank

Commercial Customer

Service:

866-258-8089

U.S. Bank accepts Relay Calls

Internet:

usbank.com

## INFORMATION YOU SHOULD KNOW

As U.S. Bank prepares for the Wire payment industry changing to the ISO 20022 standardized format, additional information will be required to be sent with your wire payments.

Starting **November 2025**, wire initiation will include a requirement to provide beneficiary/creditor address when the payment is sent. This requirement will apply to all outgoing wires, including templates, repetitive wires and automated standing transfers.

### Action:

To prepare for this change, please start obtaining and including this information on all outgoing wire payments, whenever possible.

To learn more, please visit <https://www.usbank.com/splash/corporate-commercial/iso-20022.html>.

## COMMUNITY ASSOCIATION CHECKING

Member FDIC

U.S. Bank National Association

Account Number 1-993-8747-9777

### Account Summary

|                                       | # Items |           |                 |
|---------------------------------------|---------|-----------|-----------------|
| Beginning Balance on Nov 1            |         | \$        | 5,590.00        |
| Other Deposits                        | 11      |           | 129,056.51      |
| Other Withdrawals                     | 7       |           | 125,036.04-     |
| <b>Ending Balance on Nov 30, 2024</b> |         | <b>\$</b> | <b>9,610.47</b> |

### Other Deposits

| Date   | Description of Transaction                   | Ref Number   | Amount      |
|--------|--|--|-------------|
| Nov 4  | Consolidated Image Check                     | Deposit 1 Items<br>0000000000                      | \$ 2,355.00 |
| Nov 5  | Consolidated Image Check                     | Deposit 1 Items<br>0000000000                      | 3,535.00    |
| Nov 5  | Electronic Deposit<br>REF=243090239143640N00 | From BUILDIUM<br>7201463633FUNDING ACH-1104-8A15D  | 5,325.00    |
| Nov 6  | Electronic Deposit<br>REF=243100184278250N00 | From BUILDIUM<br>7201463633FUNDING ACH-1105-80FE0  | 1,186.00    |
| Nov 8  | Electronic Deposit<br>REF=243120134070110N00 | From BUILDIUM<br>7201463633FUNDING ACH-1107-49901  | 13.00       |
| Nov 12 | Electronic Deposit<br>REF=243170078104200N00 | From BUILDIUM<br>7201463633XXXXXXXXXXCC-1109-90908 | 615.88      |
| Nov 14 | Electronic Deposit<br>REF=243180223710060N00 | From BUILDIUM<br>7201463633FUNDING ACH-1113-5AFE7  | 1,251.00    |
| Nov 14 | Consolidated Image Check                     | Deposit 1 Items<br>0000000000                      | 7,733.22    |
| Nov 25 | Consolidated Image Check                     | Deposit 1 Items<br>0000000000                      | 593.00      |
| Nov 26 | Consolidated Image Check                     | Deposit 1 Items<br>0000000000                      | 590.00      |

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.



## BALANCE YOUR ACCOUNT

To keep track of all your transactions, you should balance your account every month. Please examine this statement immediately. We will assume that the balance and transactions shown are correct unless you notify us of an error.

### Outstanding Deposits

| DATE  | AMOUNT |
|-------|--------|
|       |        |
|       |        |
|       |        |
| TOTAL | \$     |

### Outstanding Withdrawals

| DATE  | AMOUNT |
|-------|--------|
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
| TOTAL | \$     |

1. List any deposits that do not appear on your statement in the Outstanding Deposits section at the left. Record the total.
2. Check off in your checkbook register all checks, withdrawals (including Debit Card and ATM) and automatic payments that appear on your statement. Withdrawals that are NOT checked off should be recorded in the Outstanding Withdrawals section at the left. Record the total.
3. Enter the ending balance shown on this statement. \$ \_\_\_\_\_
4. Enter the total deposits recorded in the Outstanding Deposits section. \$ \_\_\_\_\_
5. Total lines 3 and 4. \$ \_\_\_\_\_
6. Enter the total withdrawals recorded in the Outstanding Withdrawals section. \$ \_\_\_\_\_
7. Subtract line 6 from line 5. This is your balance. \$ \_\_\_\_\_
8. Enter in your register and subtract from your register balance any checks, withdrawals or other debits (including fees, if any) that appear on your statement but have not been recorded in your register.
9. Enter in your register and add to your register balance any deposits or other credits (including interest, if any) that appear in your statement but have not been recorded in your register.
10. The balance in your register should be the same as the balance shown in #7. If it does not match, review and check all figures used, and check the addition and subtraction in your register. If necessary, review and balance your statement from the previous month.

## IMPORTANT DISCLOSURES TO OUR CONSUMER CUSTOMERS

### In Case of Errors or Questions About Your Checking, Savings, ATM, Debit Card, ACH, Bill Pay and Other Electronic Transfers

If you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt, we must hear from you no later than 60 days\* after we sent you the FIRST statement on which the error or problem appeared. Telephone us at the number listed on the front of this statement or write to us at U.S. Bank, EP-MN-WS5D, 60 Livingston Ave., St. Paul, MN 55107.

- Tell us your name and account number.
- Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

We will determine whether an error occurred within 10 business days after we hear from you and will correct any error promptly. If we need more time, we may take up to 45 days to investigate your complaint. For errors involving new accounts, point-of-sale, or foreign-initiated transactions, we may take up to 90 days to investigate your complaint. If we decide to do this, we will credit your account within 10 business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

\*Please note: Paper draft and paper check claims must be disputed within 30 days per Your Deposit Account Agreement.

## IMPORTANT DISCLOSURES TO OUR BUSINESS CUSTOMERS

Errors related to any transaction on a business account will be governed by any agreement between us and/or all applicable rules and regulations governing such transactions, including the rules of the National Automated Clearing House Association (NACHA Rules) as may be amended from time to time. If you think this statement is wrong, please telephone us at the number listed on the front of this statement immediately.

## CONSUMER BILLING RIGHTS SUMMARY REGARDING YOUR RESERVE LINE

### What To Do If You Think You Find A Mistake on Your Statement

If you think there is an error on your statement, write to us at:

U.S. Bank, P.O. Box 3528, Oshkosh, WI 54903-3528.

In your letter, give us the following information:

- **Account information:** Your name and account number.
- **Dollar Amount:** The dollar amount of the suspected error.
- **Description of problem:** If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors *in writing*. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

**Reserve Line Balance Computation Method:** To determine your **Balance Subject to Interest Rate**, use the dates and balances provided in the Reserve Line Balance Summary section. The date next to the first Balance Subject to Interest is day one for that balance and is applicable up to (but not including) the date of the next balance (if there is one). We multiply the Balance Subject to Interest by the number of days it is applicable and add them up to get the same number of days in the billing cycle. We then divide the result by the number of billing days in the cycle. This is your **Balance Subject to Interest Rate**. Any unpaid interest charges and unpaid fees are not included in the Balance Subject to Interest. The \*\*\*INTEREST CHARGE\*\*\* begins from the date of each advance.

## REPORTS TO AND FROM CREDIT BUREAUS FOR RESERVE LINES

We may report information about your account to credit bureaus. Late payments, missed payments or other defaults on your account may be reflected in your credit report.

## CONSUMER REPORT DISPUTES

We may report information about account activity on consumer and small business deposit accounts and consumer reserve lines to Consumer Reporting Agencies (CRA). As a result, this may prevent you from obtaining services at other financial institutions. If you believe we have inaccurately reported information to a CRA, you may submit a dispute by calling 844.624.8230 or by writing to: U.S. Bank Attn: Consumer Bureau Dispute Handling (CBDH), P.O. Box 3447, Oshkosh, WI 54903-3447. In order for us to assist you with your dispute, you must provide: your name, address and phone number; the account number; the specific information you are disputing; the explanation of why it is incorrect; and any supporting documentation (e.g., affidavit of identity theft), if applicable.



BISHOP'S GROVE CONDOMINIUM  
ASSOCIATION, INC.  
OPERATING  
PO BOX 573  
PEWAUKEE WI 53072-0573

## Business Statement

Account Number:

1 993 8747 9777

Statement Period:

Nov 1, 2024

through

Nov 30, 2024

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### COMMUNITY ASSOCIATION CHECKING

(CONTINUED)

U.S. Bank National Association

Account Number 1-993-8747-9777

#### Other Deposits (continued)

| Date                 | Description of Transaction | Ref Number                    | Amount        |
|----------------------|----------------------------|-------------------------------|---------------|
| Nov 27               | Consolidated Image Check   | Deposit 1 Items<br>0000000000 | 105,859.41    |
| Total Other Deposits |                            |                               | \$ 129,056.51 |

#### Other Withdrawals

| Date                    | Description of Transaction                      | Ref Number  | Amount         |
|-------------------------|---|---|----------------|
| Nov 4                   | Electronic Withdrawal<br>REF=243060130638510N00 | To BUILDIUM<br>3201463633FUNDING ACH-1101-26FBE     | \$ 252.00-     |
| Nov 18                  | Electronic Withdrawal<br>REF=243230219665830Y00 | To WE ENERGIES<br>13904762WEPAYMENT 070558320400001 | 17.67-         |
| Nov 19                  | Electronic Withdrawal<br>REF=243240149758380Y00 | To WE ENERGIES<br>13904762WEPAYMENT 071786257700001 | 19.38-         |
| Nov 27                  | Electronic Withdrawal<br>REF=243310182369910N00 | To BUILDIUM<br>3201463633FUNDING ACH-1126-47E6A     | 850.00-        |
| Nov 27                  | Electronic Funds Transfer                       | To Account 199387589179                             | 13,378.33-     |
| Nov 29                  | Electronic Funds Transfer<br>November Reserve   | To Account 199387561384<br>Transfer                 | 4,659.25-      |
| Nov 29                  | Electronic Funds Transfer                       | To Account 199387561384                             | 105,859.41-    |
| Total Other Withdrawals |   |   | \$ 125,036.04- |

#### Balance Summary

| Date  | Ending Balance | Date   | Ending Balance | Date   | Ending Balance |
|-------|----------------|--------|----------------|--------|----------------|
| Nov 4 | 7,693.00       | Nov 12 | 18,367.88      | Nov 25 | 27,908.05      |
| Nov 5 | 16,553.00      | Nov 14 | 27,352.10      | Nov 26 | 28,498.05      |
| Nov 6 | 17,739.00      | Nov 18 | 27,334.43      | Nov 27 | 120,129.13     |
| Nov 8 | 17,752.00      | Nov 19 | 27,315.05      | Nov 29 | 9,610.47       |

Balances only appear for days reflecting change.

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# Bank Reconciliation

Prepared By: A. Otto Consulting  
& Management  
P.O. Box 573  
Pewaukee, WI 53072

Bank account **1151 Bishop's Grove Condominium Association**

Statement ending date **11/30/2024**

|                          |                   |
|--------------------------|-------------------|
| <b>Beginning balance</b> | <b>\$0.00</b>     |
| + Cleared deposits       | 28,787.10         |
| - Cleared withdrawals    | (19,176.63)       |
| <b>Ending balance</b>    | <b>\$9,610.47</b> |
| + Uncleared deposits     | 0.00              |
| - Uncleared withdrawals  | (35.84)           |
| <b>Book balance</b>      | <b>\$9,574.63</b> |

| Date                     | Number | Name | Memo | Amount        |
|--------------------------|--------|------|------|---------------|
| <b>Beginning balance</b> |        |      |      | <b>\$0.00</b> |

## Cleared

### + Deposits

|                                   |     |  |  |                    |
|-----------------------------------|-----|--|--|--------------------|
| 10/30/2024                        | EFT |  |  | 590.00             |
| 10/31/2024                        |     |  | 10/31/2024 Beginning Balance                   | 12,115.22          |
| 11/4/2024                         |     |  |  | 2,355.00           |
| 11/4/2024                         | EFT |  |  | 5,325.00           |
| 11/5/2024                         |     |  |  | 3,535.00           |
| 11/5/2024                         | EFT |  |  | 1,186.00           |
| 11/7/2024                         | EFT |  |  | 13.00              |
| 11/9/2024                         | CC  |  |  | 615.88             |
| 11/13/2024                        | EFT |  |  | 1,251.00           |
| 11/14/2024                        |     |  |  | 598.00             |
| 11/14/2024                        |     |  | Void of Chk#10033 from 12/28/2023 Ted Spicuzza | 20.00              |
| 11/25/2024                        |     |  |  | 593.00             |
| 11/26/2024                        |     |  |  | 590.00             |
| <b>Total</b> for Cleared deposits |     |  |  | <b>\$28,787.10</b> |

### - Withdrawals

|            |          |             |            |          |
|------------|----------|-------------|------------|----------|
| 11/1/2024  | EFT      |             |            | (252.00) |
| 11/18/2024 | ACH      | WE Energies | 5230390110 | (19.38)  |
|            | 11.18.24 |             |            |          |
| 11/26/2024 | EFT      |             |            | (850.00) |



# Bank Reconciliation

Prepared By: A. Otto Consulting  
& Management  
P.O. Box 573  
Pewaukee, WI 53072

| Date  | Number | Name | Memo | Amount               |
|---|--------|------|------|----------------------|
| 11/30/2024                                      |        |      |      | (4,659.25)           |
| 11/30/2024                                      |        |      |      | (13,396.00)          |
| <b>Total</b> for Cleared withdrawals            |        |      |      | <b>(\$19,176.63)</b> |
| <b>Total</b> for Cleared deposits & withdrawals |        |      |      | <b>\$9,610.47</b>    |
| <b>Ending balance</b>                           |        |      |      | <b>\$9,610.47</b>    |

## Uncleared

### + Deposits

**Total** for Uncleared deposits **\$0.00**

### - Withdrawals

|            |          |             |            |         |
|------------|----------|-------------|------------|---------|
| 11/18/2024 | ACH      | WE Energies | 5229268022 | (35.84) |
|            | 11.18.24 |             |            |         |

**Total** for Uncleared withdrawals **(\$35.84)**

**Total** for Uncleared deposits & withdrawals **(\$35.84)**

**Book balance** **\$9,574.63**

## Pending EFTs as of 11/30/2024

| Name                          | Memo                           | Amount            |
|-------------------------------|--------------------------------|-------------------|
| William Hogan                 | by William Hogan               | 500.00            |
| Alexander & Abigail Van Ess   | by Alexander & Abigail Van Ess | 598.00            |
| <b>Total</b> for Pending EFTs |                                | <b>\$1,098.00</b> |



P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

5620 TRN S Y ST01

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BISHOP'S GROVE CONDOMINIUM  
ASSOCIATION, INC.  
INSURANCE  
1520 SUNNY RIDGE RD  
PEWAUKEE WI 53072-3883

## Business Statement

Account Number:

1 993 8758 9179

Statement Period:

Nov 26, 2024

through

Nov 30, 2024

Page 1 of 1



To Contact U.S. Bank

**Commercial Customer**

**Service:**

866-258-8089

**U.S. Bank accepts Relay Calls**

**Internet:**

usbank.com

## INFORMATION YOU SHOULD KNOW

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### Action:

To prepare for this change, please start obtaining and including this information on all outgoing wire payments, whenever possible.

To learn more, please visit <https://www.usbank.com/splash/corporate-commercial/iso-20022.html>.

## COMMUNITY ASSOCIATION MONEY MARKET SAVINGS

**Member FDIC**

U.S. Bank National Association

**Account Number 1-993-8758-9179**

### Account Summary

|                                       | # Items |           |                  |                                    |          |
|---------------------------------------|---------|-----------|------------------|------------------------------------|----------|
| Beginning Balance on Nov 26           |         | \$        | 0.00             | Annual Percentage Yield Earned     | 0.24582% |
| Other Deposits                        | 2       |           | 13,378.69        | Interest Earned this Period        | \$ 0.36  |
| <b>Ending Balance on Nov 30, 2024</b> |         | <b>\$</b> | <b>13,378.69</b> | Interest Paid this Year            | \$ 0.36  |
|                                       |         |           |                  | Number of Days in Statement Period | 6        |

### Other Deposits

| Date                        | Description of Transaction | Ref Number                | Amount              |
|-----------------------------|----------------------------|---------------------------|---------------------|
| Nov 27                      | Electronic Funds Transfer  | From Account 199387479777 | \$ 13,378.33        |
| Nov 29                      | Interest Paid              | 2900002475                | 0.36                |
| <b>Total Other Deposits</b> |                            |                           | <b>\$ 13,378.69</b> |





## BALANCE YOUR ACCOUNT

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### Outstanding Deposits

| DATE  | AMOUNT |
|-------|--------|
|       |        |
|       |        |
|       |        |
| TOTAL | \$     |

### Outstanding Withdrawals

| DATE  | AMOUNT |
|-------|--------|
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
| TOTAL | \$     |

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3. Enter the ending balance shown on this statement. \$ \_\_\_\_\_
4. Enter the total deposits recorded in the Outstanding Deposits section. \$ \_\_\_\_\_
5. Total lines 3 and 4. \$ \_\_\_\_\_
6. Enter the total withdrawals recorded in the Outstanding Withdrawals section. \$ \_\_\_\_\_
7. Subtract line 6 from line 5. This is your balance. \$ \_\_\_\_\_
8. Enter in your register and subtract from your register balance any checks, withdrawals or other debits (including fees, if any) that appear on your statement but have not been recorded in your register.
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10. The balance in your register should be the same as the balance shown in #7. If it does not match, review and check all figures used, and check the addition and subtraction in your register. If necessary, review and balance your statement from the previous month.

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## CONSUMER BILLING RIGHTS SUMMARY REGARDING YOUR RESERVE LINE

### What To Do If You Think You Find A Mistake on Your Statement

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- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

**Reserve Line Balance Computation Method:** To determine your **Balance Subject to Interest Rate**, use the dates and balances provided in the Reserve Line Balance Summary section. The date next to the first Balance Subject to Interest is day one for that balance and is applicable up to (but not including) the date of the next balance (if there is one). We multiply the Balance Subject to Interest by the number of days it is applicable and add them up to get the same number of days in the billing cycle. We then divide the result by the number of billing days in the cycle. This is your **Balance Subject to Interest Rate**. Any unpaid interest charges and unpaid fees are not included in the Balance Subject to Interest. The \*\*\*INTEREST CHARGE\*\*\* begins from the date of each advance.

## REPORTS TO AND FROM CREDIT BUREAUS FOR RESERVE LINES

We may report information about your account to credit bureaus. Late payments, missed payments or other defaults on your account may be reflected in your credit report.

## CONSUMER REPORT DISPUTES

We may report information about account activity on consumer and small business deposit accounts and consumer reserve lines to Consumer Reporting Agencies (CRA). As a result, this may prevent you from obtaining services at other financial institutions. If you believe we have inaccurately reported information to a CRA, you may submit a dispute by calling 844.624.8230 or by writing to: U.S. Bank Attn: Consumer Bureau Dispute Handling (CBDH), P.O. Box 3447, Oshkosh, WI 54903-3447. In order for us to assist you with your dispute, you must provide: your name, address and phone number; the account number; the specific information you are disputing; the explanation of why it is incorrect; and any supporting documentation (e.g., affidavit of identity theft), if applicable.



# Bank Reconciliation

Prepared By: A. Otto Consulting  
& Management  
P.O. Box 573  
Pewaukee, WI 53072

Bank account **1162 Bishops Grove Insurance Account**

Statement ending date **11/30/2024**

|                          |                    |
|--------------------------|--------------------|
| <b>Beginning balance</b> | <b>\$0.00</b>      |
| + Cleared deposits       | 13,378.69          |
| - Cleared withdrawals    | 0.00               |
| <b>Ending balance</b>    | <b>\$13,378.69</b> |
| + Uncleared deposits     | 0.00               |
| - Uncleared withdrawals  | 0.00               |
| <b>Book balance</b>      | <b>\$13,378.69</b> |

| Date  | Number | Name | Memo | Amount             |
|---|--------|------|------|--------------------|
| <b>Beginning balance</b>                              |        |      |      | <b>\$0.00</b>      |
| <b>Cleared</b>  |        |      |      |                    |
| <b>+ Deposits</b>                                     |        |      |      |                    |
| 11/30/2024  |        |      |      | 13,378.33          |
| 11/30/2024  |        |      |      | 0.36               |
| <b>Total for Cleared deposits</b>                     |        |      |      | <b>\$13,378.69</b> |
| <b>- Withdrawals</b>                                  |        |      |      |                    |
| <b>Total for Cleared withdrawals</b>                  |        |      |      | <b>\$0.00</b>      |
| <b>Total for Cleared deposits &amp; withdrawals</b>   |        |      |      | <b>\$13,378.69</b> |
| <b>Ending balance</b>                                 |        |      |      | <b>\$13,378.69</b> |
| <b>Uncleared</b>                                      |        |      |      |                    |
| <b>+ Deposits</b>                                     |        |      |      |                    |
| <b>Total for Uncleared deposits</b>                   |        |      |      | <b>\$0.00</b>      |
| <b>- Withdrawals</b>                                  |        |      |      |                    |
| <b>Total for Uncleared withdrawals</b>                |        |      |      | <b>\$0.00</b>      |
| <b>Total for Uncleared deposits &amp; withdrawals</b> |        |      |      | <b>\$0.00</b>      |
| <b>Book balance</b>                                   |        |      |      | <b>\$13,378.69</b> |



P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

5620 TRN S Y ST01

000638855771977 P



BISHOP'S GROVE CONDOMINIUM  
ASSOCIATION, INC.  
RESERVE  
1520 SUNNY RIDGE RD  
PEWAUKEE WI 53072-3883

## Business Statement

Account Number:  
1 993 8756 1384  
Statement Period:  
Nov 26, 2024  
through  
Nov 30, 2024



Page 1 of 1



**To Contact U.S. Bank**

**Commercial Customer**

**Service:**

866-258-8089

**U.S. Bank accepts Relay Calls**

**Internet:**

usbank.com

## INFORMATION YOU SHOULD KNOW

As U.S. Bank prepares for the Wire payment industry changing to the ISO 20022 standardized format, additional information will be required to be sent with your wire payments.

Starting **November 2025**, wire initiation will include a requirement to provide beneficiary/creditor address when the payment is sent. This requirement will apply to all outgoing wires, including templates, repetitive wires and automated standing transfers.

### Action:

To prepare for this change, please start obtaining and including this information on all outgoing wire payments, whenever possible.

To learn more, please visit <https://www.usbank.com/splash/corporate-commercial/iso-20022.html>.

## COMMUNITY ASSOCIATION MONEY MARKET SAVINGS

**Member FDIC**

U.S. Bank National Association

**Account Number 1-993-8756-1384**

### Account Summary

|                                       | # Items |           |                   |                                    |          |
|---------------------------------------|---------|-----------|-------------------|------------------------------------|----------|
| Beginning Balance on Nov 26           |         | \$        | 0.00              | Annual Percentage Yield Earned     | 1.00393% |
| Other Deposits                        | 3       |           | 110,524.71        | Interest Earned this Period        | \$ 6.05  |
| <b>Ending Balance on Nov 30, 2024</b> |         | <b>\$</b> | <b>110,524.71</b> | Interest Paid this Year            | \$ 6.05  |
|                                       |         |           |                   | Number of Days in Statement Period | 6        |

### Other Deposits

| Date                        | Description of Transaction                    | Ref Number                            | Amount               |
|-----------------------------|---|---------------------------------------|----------------------|
| Nov 29                      | Interest Paid                                 | 2900002443                            | \$ 6.05              |
| Nov 29                      | Electronic Funds Transfer<br>November Reserve | From Account 199387479777<br>Transfer | 4,659.25             |
| Nov 29                      | Electronic Funds Transfer                     | From Account 199387479777             | 105,859.41           |
| <b>Total Other Deposits</b> |   |                                       | <b>\$ 110,524.71</b> |



## BALANCE YOUR ACCOUNT

To keep track of all your transactions, you should balance your account every month. Please examine this statement immediately. We will assume that the balance and transactions shown are correct unless you notify us of an error.

### Outstanding Deposits

| DATE  | AMOUNT |
|-------|--------|
|       |        |
|       |        |
|       |        |
| TOTAL | \$     |

### Outstanding Withdrawals

| DATE  | AMOUNT |
|-------|--------|
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
|       |        |
| TOTAL | \$     |

1. List any deposits that do not appear on your statement in the Outstanding Deposits section at the left. Record the total.
2. Check off in your checkbook register all checks, withdrawals (including Debit Card and ATM) and automatic payments that appear on your statement. Withdrawals that are NOT checked off should be recorded in the Outstanding Withdrawals section at the left. Record the total.
3. Enter the ending balance shown on this statement. \$ \_\_\_\_\_
4. Enter the total deposits recorded in the Outstanding Deposits section. \$ \_\_\_\_\_
5. Total lines 3 and 4. \$ \_\_\_\_\_
6. Enter the total withdrawals recorded in the Outstanding Withdrawals section. \$ \_\_\_\_\_
7. Subtract line 6 from line 5. This is your balance. \$ \_\_\_\_\_
8. Enter in your register and subtract from your register balance any checks, withdrawals or other debits (including fees, if any) that appear on your statement but have not been recorded in your register.
9. Enter in your register and add to your register balance any deposits or other credits (including interest, if any) that appear in your statement but have not been recorded in your register.
10. The balance in your register should be the same as the balance shown in #7. If it does not match, review and check all figures used, and check the addition and subtraction in your register. If necessary, review and balance your statement from the previous month.

## IMPORTANT DISCLOSURES TO OUR CONSUMER CUSTOMERS

### In Case of Errors or Questions About Your Checking, Savings, ATM, Debit Card, ACH, Bill Pay and Other Electronic Transfers

If you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt, we must hear from you no later than 60 days\* after we sent you the FIRST statement on which the error or problem appeared. Telephone us at the number listed on the front of this statement or write to us at U.S. Bank, EP-MN-WS5D, 60 Livingston Ave., St. Paul, MN 55107.

- Tell us your name and account number.
- Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

We will determine whether an error occurred within 10 business days after we hear from you and will correct any error promptly. If we need more time, we may take up to 45 days to investigate your complaint. For errors involving new accounts, point-of-sale, or foreign-initiated transactions, we may take up to 90 days to investigate your complaint. If we decide to do this, we will credit your account within 10 business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

\*Please note: Paper draft and paper check claims must be disputed within 30 days per Your Deposit Account Agreement.

## IMPORTANT DISCLOSURES TO OUR BUSINESS CUSTOMERS

Errors related to any transaction on a business account will be governed by any agreement between us and/or all applicable rules and regulations governing such transactions, including the rules of the National Automated Clearing House Association (NACHA Rules) as may be amended from time to time. If you think this statement is wrong, please telephone us at the number listed on the front of this statement immediately.

## CONSUMER BILLING RIGHTS SUMMARY REGARDING YOUR RESERVE LINE

### What To Do If You Think You Find A Mistake on Your Statement

If you think there is an error on your statement, write to us at:

U.S. Bank, P.O. Box 3528, Oshkosh, WI 54903-3528.

In your letter, give us the following information:

- **Account information:** Your name and account number.
- **Dollar Amount:** The dollar amount of the suspected error.
- **Description of problem:** If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors *in writing*. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

**Reserve Line Balance Computation Method:** To determine your **Balance Subject to Interest Rate**, use the dates and balances provided in the Reserve Line Balance Summary section. The date next to the first Balance Subject to Interest is day one for that balance and is applicable up to (but not including) the date of the next balance (if there is one). We multiply the Balance Subject to Interest by the number of days it is applicable and add them up to get the same number of days in the billing cycle. We then divide the result by the number of billing days in the cycle. This is your **Balance Subject to Interest Rate**. Any unpaid interest charges and unpaid fees are not included in the Balance Subject to Interest. The \*\*\*INTEREST CHARGE\*\*\* begins from the date of each advance.

## REPORTS TO AND FROM CREDIT BUREAUS FOR RESERVE LINES

We may report information about your account to credit bureaus. Late payments, missed payments or other defaults on your account may be reflected in your credit report.

## CONSUMER REPORT DISPUTES

We may report information about account activity on consumer and small business deposit accounts and consumer reserve lines to Consumer Reporting Agencies (CRA). As a result, this may prevent you from obtaining services at other financial institutions. If you believe we have inaccurately reported information to a CRA, you may submit a dispute by calling 844.624.8230 or by writing to: U.S. Bank Attn: Consumer Bureau Dispute Handling (CBDH), P.O. Box 3447, Oshkosh, WI 54903-3447. In order for us to assist you with your dispute, you must provide: your name, address and phone number; the account number; the specific information you are disputing; the explanation of why it is incorrect; and any supporting documentation (e.g., affidavit of identity theft), if applicable.



# Bank Reconciliation

Prepared By: A. Otto Consulting  
& Management  
P.O. Box 573  
Pewaukee, WI 53072

Bank account **1161 Bishop's Grove Reserve**

Statement ending date **11/30/2024**

|                          |                     |
|--------------------------|---------------------|
| <b>Beginning balance</b> | <b>\$0.00</b>       |
| + Cleared deposits       | 110,524.71          |
| - Cleared withdrawals    | 0.00                |
| <b>Ending balance</b>    | <b>\$110,524.71</b> |
| + Uncleared deposits     | 0.00                |
| - Uncleared withdrawals  | 0.00                |
| <b>Book balance</b>      | <b>\$110,524.71</b> |

| Date  | Number | Name                         | Memo | Amount              |
|---|--------|------------------------------|------|---------------------|
| <b>Beginning balance</b>                              |        |                              |      | <b>\$0.00</b>       |
| <b>Cleared</b>  |        |                              |      |                     |
| <b>+ Deposits</b>                                     |        |                              |      |                     |
| 10/31/2024  |        | 10/31/2024 Beginning Balance |      | 105,859.41          |
| 11/30/2024  |        |                              |      | 6.05                |
| 11/30/2024  |        |                              |      | 4,659.25            |
| <b>Total for Cleared deposits</b>                     |        |                              |      | <b>\$110,524.71</b> |
| <b>- Withdrawals</b>                                  |        |                              |      |                     |
| <b>Total for Cleared withdrawals</b>                  |        |                              |      | <b>\$0.00</b>       |
| <b>Total for Cleared deposits &amp; withdrawals</b>   |        |                              |      | <b>\$110,524.71</b> |
| <b>Ending balance</b>                                 |        |                              |      | <b>\$110,524.71</b> |
| <b>Uncleared</b>                                      |        |                              |      |                     |
| <b>+ Deposits</b>                                     |        |                              |      |                     |
| <b>Total for Uncleared deposits</b>                   |        |                              |      | <b>\$0.00</b>       |
| <b>- Withdrawals</b>                                  |        |                              |      |                     |
| <b>Total for Uncleared withdrawals</b>                |        |                              |      | <b>\$0.00</b>       |
| <b>Total for Uncleared deposits &amp; withdrawals</b> |        |                              |      | <b>\$0.00</b>       |
| <b>Book balance</b>                                   |        |                              |      | <b>\$110,524.71</b> |



# Balance Sheet

As of 11/30/2024, Cash Basis

Prepared By: A. Otto Consulting  
& Management  
P.O. Box 573  
Pewaukee, WI 53072

## Bishops Grove Condominium Association

### Assets

#### Current Asset

|  |            |
|--|------------|
| 1151 Bishop's Grove Condominium Association                | 9,610.47   |
| 1151 Bishop's Grove Condominium Association - Pending EFTs | 1,098.00   |
| 1161 Bishop's Grove Reserve                                | 110,524.71 |
| 1162 Bishops Grove Insurance Account                       | 13,378.69  |

|                            |                     |
|----------------------------|---------------------|
| <b>Total Current Asset</b> | <b>\$134,611.87</b> |
|----------------------------|---------------------|

---

#### Total Assets

**\$134,611.87**

---

### Liabilities

#### Current Liability

|                  |          |
|------------------|----------|
| 1004 Prepayments | 1,690.00 |
|------------------|----------|

|                                |                   |
|--------------------------------|-------------------|
| <b>Total Current Liability</b> | <b>\$1,690.00</b> |
|--------------------------------|-------------------|

---

#### Total Liabilities

**\$1,690.00**

---

### Equity

|                                   |            |
|-----------------------------------|------------|
| 1014 Prior Year Retained Earnings | 115,765.25 |
| 1013 Calculated Retained Earnings | 0.00       |
| Net Income                        | 17,156.62  |

|                     |                     |
|---------------------|---------------------|
| <b>Total Equity</b> | <b>\$132,921.87</b> |
|---------------------|---------------------|

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#### Total Liabilities & Equity

**\$134,611.87**

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# Budget vs. Actuals

Cash basis

Prepared By: A. Otto Consulting &  
Management  
P.O. Box 573  
Pewaukee, WI 53072

## Bishops Grove Condominium Association - Association level - Bishop's Grove 2024 Budget

| Account  | 1/1/2024 - 11/30/2024 |                     |                     |                 | 1/1/2024 - 12/31/2024 |                     |                     |                 |
|--|-----------------------|---------------------|---------------------|-----------------|-----------------------|---------------------|---------------------|-----------------|
|  | Actual                | Budget              | Over Budget         | % of Budget     | Actual                | Budget              | Over Budget         | % of Budget     |
| <b>Income</b>                                  |                       |                     |                     |                 |                       |                     |                     |                 |
| 2001 Association Fee Income                    | 188,107.96            | 187,583.00          | 524.96              | 100.28 %        | 205,964.38            | 204,636.00          | 1,328.38            | 100.65 %        |
| 2002 Interest Income                           | 441.27                | 45.83               | 395.44              | 962.77 %        | 444.11                | 50.00               | 394.11              | 888.22 %        |
| 2003 Late Fee Income                           | 782.58                | 91.67               | 690.91              | 853.72 %        | 823.24                | 100.00              | 723.24              | 823.24 %        |
| 2009 NSF Fee Income                            | 95.00                 | 0.00                | 95.00               | --              | 95.00                 | 0.00                | 95.00               | --              |
| 2013 Misc Income                               | 531.90                | 0.00                | 531.90              | --              | 531.90                | 0.00                | 531.90              | --              |
| 2014 Special Assessment                        | 13,961.68             | 0.00                | 13,961.68           | --              | 13,961.68             | 0.00                | 13,961.68           | --              |
| <b>Total for Income</b>                        | <b>\$203,920.39</b>   | <b>\$187,720.50</b> | <b>\$16,199.89</b>  | <b>108.63 %</b> | <b>\$221,820.31</b>   | <b>\$204,786.00</b> | <b>\$17,034.31</b>  | <b>108.32 %</b> |
| <b>Expense</b>                                 |                       |                     |                     |                 |                       |                     |                     |                 |
| 3001 Cleaning and Maintenance                  |                       |                     |                     |                 |                       |                     |                     |                 |
| 3003 Gutter Cleaning                           | 0.00                  | 2,383.33            | (2,383.33)          | 0.00 %          | 0.00                  | 2,600.00            | (2,600.00)          | 0.00 %          |
| 3005 General Maintenance                       | 9,631.33              | 9,166.67            | 464.66              | 105.07 %        | 9,631.33              | 10,000.00           | (368.67)            | 96.31 %         |
| 3008 Roof Repairs                              | 7,619.88              | 2,928.75            | 4,691.13            | 260.18 %        | 7,619.88              | 3,195.00            | 4,424.88            | 238.49 %        |
| 3017 Tree Maintenance                          | 2,992.50              | 9,166.67            | (6,174.17)          | 32.65 %         | 2,992.50              | 10,000.00           | (7,007.50)          | 29.93 %         |
| <b>Total for 3001 Cleaning and Maintenance</b> | <b>\$20,243.71</b>    | <b>\$23,645.42</b>  | <b>(\$3,401.71)</b> | <b>85.61 %</b>  | <b>\$20,243.71</b>    | <b>\$25,795.00</b>  | <b>(\$5,551.29)</b> | <b>78.48 %</b>  |
| 3020 Contract Services                         |                       |                     |                     |                 |                       |                     |                     |                 |
| 3021 Landscaping Contract                      | 30,187.50             | 27,500.00           | 2,687.50            | 109.77 %        | 30,187.50             | 30,000.00           | 187.50              | 100.63 %        |
| 3022 Landscaping Improvement                   | 6,510.00              | 9,166.67            | (2,656.67)          | 71.02 %         | 6,510.00              | 10,000.00           | (3,490.00)          | 65.10 %         |
| 3023 Life Safety                               | 908.34                | 2,475.00            | (1,566.66)          | 36.70 %         | 908.34                | 2,700.00            | (1,791.66)          | 33.64 %         |



# Budget vs. Actuals

Cash basis

Prepared By: A. Otto Consulting &  
Management  
P.O. Box 573  
Pewaukee, WI 53072

| Account                                   | 1/1/2024 - 11/30/2024 |                     |                    |                 | 1/1/2024 - 12/31/2024 |                     |                     |                 |
|---|-----------------------|---------------------|--------------------|-----------------|-----------------------|---------------------|---------------------|-----------------|
|   | Actual                | Budget              | Over Budget        | % of Budget     | Actual                | Budget              | Over Budget         | % of Budget     |
| 3024 Pest Control                         | 2,845.00              | 2,750.00            | 95.00              | 103.45 %        | 2,845.00              | 3,000.00            | (155.00)            | 94.83 %         |
| 3027 Management Fees                      | 10,800.00             | 8,250.00            | 2,550.00           | 130.91 %        | 11,650.00             | 9,000.00            | 2,650.00            | 129.44 %        |
| 3028 Insurance                            | 29,541.00             | 22,073.33           | 7,467.67           | 133.83 %        | 29,541.00             | 24,080.00           | 5,461.00            | 122.68 %        |
| 3029 Snow Removal                         | 9,207.50              | 13,750.00           | (4,542.50)         | 66.96 %         | 15,107.50             | 15,000.00           | 107.50              | 100.72 %        |
| 3031 Irrigation System                    | 1,933.47              | 1,512.50            | 420.97             | 127.83 %        | 1,933.47              | 1,650.00            | 283.47              | 117.18 %        |
| 3032 Window Cleaning                      | 3,600.00              | 3,483.33            | 116.67             | 103.35 %        | 3,600.00              | 3,800.00            | (200.00)            | 94.74 %         |
| <b>Total for 3020 Contract Services</b>   | <b>\$95,532.81</b>    | <b>\$90,960.83</b>  | <b>\$4,571.98</b>  | <b>105.03 %</b> | <b>\$102,282.81</b>   | <b>\$99,230.00</b>  | <b>\$3,052.81</b>   | <b>103.08 %</b> |
| 3050 Utilities                            |                       |                     |                    |                 |                       |                     |                     |                 |
| 3051 Electric                             | 822.08                | 458.33              | 363.75             | 179.36 %        | 822.08                | 500.00              | 322.08              | 164.42 %        |
| 3053 Water/Sewer                          | 19,747.17             | 20,166.67           | (419.50)           | 97.92 %         | 19,747.17             | 22,000.00           | (2,252.83)          | 89.76 %         |
| <b>Total for 3050 Utilities</b>           | <b>\$20,569.25</b>    | <b>\$20,625.00</b>  | <b>(\$55.75)</b>   | <b>99.73 %</b>  | <b>\$20,569.25</b>    | <b>\$22,500.00</b>  | <b>(\$1,930.75)</b> | <b>91.42 %</b>  |
| 3070 Administrative Fees                  |                       |                     |                    |                 |                       |                     |                     |                 |
| 3071 Office Services                      | 101.12                | 91.67               | 9.45               | 110.31 %        | 254.48                | 100.00              | 154.48              | 254.48 %        |
| 3074 Legal and Professional Fees          | 334.76                | 916.67              | (581.91)           | 36.52 %         | 334.76                | 1,000.00            | (665.24)            | 33.48 %         |
| 3076 Taxes                                | 0.00                  | 229.17              | (229.17)           | 0.00 %          | 0.00                  | 250.00              | (250.00)            | 0.00 %          |
| <b>Total for 3070 Administrative Fees</b> | <b>\$435.88</b>       | <b>\$1,237.50</b>   | <b>(\$801.62)</b>  | <b>35.22 %</b>  | <b>\$589.24</b>       | <b>\$1,350.00</b>   | <b>(\$760.76)</b>   | <b>43.65 %</b>  |
| <b>Total for Expense</b>                  | <b>\$136,781.65</b>   | <b>\$136,468.75</b> | <b>\$312.90</b>    | <b>100.23 %</b> | <b>\$143,685.01</b>   | <b>\$148,875.00</b> | <b>(\$5,189.99)</b> | <b>96.51 %</b>  |
| <b>Net Operating Income</b>               | <b>\$67,138.74</b>    | <b>\$51,251.75</b>  | <b>\$15,886.99</b> | <b>131.00 %</b> | <b>\$78,135.30</b>    | <b>\$55,911.00</b>  | <b>\$22,224.30</b>  | <b>139.75 %</b> |
| <b>Non-operating Expense</b>              |                       |                     |                    |                 |                       |                     |                     |                 |
| 4000 Reserve Planning                     |                       |                     |                    |                 |                       |                     |                     |                 |





# Budget vs. Actuals

Cash basis

Prepared By: A. Otto Consulting &  
Management  
P.O. Box 573  
Pewaukee, WI 53072

| Account                                | 1/1/2024 - 11/30/2024 |                    |                      |                | 1/1/2024 - 12/31/2024 |                    |                      |                |
|--|-----------------------|--------------------|----------------------|----------------|-----------------------|--------------------|----------------------|----------------|
|  | Actual                | Budget             | Over Budget          | % of Budget    | Actual                | Budget             | Over Budget          | % of Budget    |
| 4000 Reserve Planning - Other          | 50,000.00             | 0.00               | 50,000.00            | --             | 50,000.00             | 0.00               | 50,000.00            | --             |
| 4010 Reserve Payable                   | 51,251.75             | 49,642.12          | 1,609.63             | 103.24 %       | 51,251.75             | 54,155.04          | (2,903.29)           | 94.64 %        |
| 4011 Reserve Transfer                  | (51,251.75)           | (49,642.12)        | (1,609.63)           | 103.24 %       | (51,251.75)           | (54,155.04)        | 2,903.29             | 94.64 %        |
| <b>Total for 4000 Reserve Planning</b> | <b>\$50,000.00</b>    | <b>\$0.00</b>      | <b>\$50,000.00</b>   | <b>0.00 %</b>  | <b>\$50,000.00</b>    | <b>\$0.00</b>      | <b>\$50,000.00</b>   | <b>0.00 %</b>  |
| <b>Total for Non-operating Expense</b> | <b>\$50,000.00</b>    | <b>\$0.00</b>      | <b>\$50,000.00</b>   | <b>0.00 %</b>  | <b>\$50,000.00</b>    | <b>\$0.00</b>      | <b>\$50,000.00</b>   | <b>0.00 %</b>  |
| <b>Net Non-operating Income</b>        | <b>(\$50,000.00)</b>  | <b>\$0.00</b>      | <b>(\$50,000.00)</b> | <b>0.00 %</b>  | <b>(\$50,000.00)</b>  | <b>\$0.00</b>      | <b>(\$50,000.00)</b> | <b>0.00 %</b>  |
| <b>Net Income</b>                      | <b>\$17,138.74</b>    | <b>\$51,251.75</b> | <b>(\$34,113.01)</b> | <b>33.44 %</b> | <b>\$28,135.30</b>    | <b>\$55,911.00</b> | <b>(\$27,775.70)</b> | <b>50.32 %</b> |



# Vendor Ledger

11/1/2024 - 11/30/2024, Bishops Grove Condominium Association

Prepared By: A. Otto Consulting &  
Management  
P.O. Box 573  
Pewaukee, WI 53072

## A.Otto Consulting & Management

| Date  | Property or company                   | Ref. No. | Description | Bill            | Payment           |
|---|---------------------------------------|----------|-------------|-----------------|-------------------|
| 11/1/2024                                       | Bishops Grove Condominium Association |          |             | 850.00          |                   |
| 11/1/2024                                       | Bishops Grove Condominium Association |          |             |                 | 850.00            |
| 11/26/2024                                      | Bishops Grove Condominium Association |          |             |                 | 850.00            |
| <b>Total</b> for A.Otto Consulting & Management |                                       |          |             | <b>\$850.00</b> | <b>\$1,700.00</b> |

## WE Energies

| Date                         | Property or company                   | Ref. No.   | Description | Bill          | Payment        |
|------------------------------|---------------------------------------|------------|-------------|---------------|----------------|
| 11/18/2024                   | Bishops Grove Condominium Association | 5230390110 |             |               | 19.38          |
| <b>Total</b> for WE Energies |                                       |            |             | <b>\$0.00</b> | <b>\$19.38</b> |

## Summary by vendor

| Vendor                                 | Bill            | Payment           |
|--|-----------------|-------------------|
| Total - A.Otto Consulting & Management | 850.00          | 1,700.00          |
| Total - WE Energies                    |                 | 19.38             |
| <b>Grand total</b>                     | <b>\$850.00</b> | <b>\$1,719.38</b> |